

# TRINITY CHURCH CENTRAL LONDON

## Safeguarding Policy Promoting a Safer Church

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Policy created using the Thirtyone:eight Model Safeguarding Template

# Section 1: Organisation Details

## **Organisation**

Trinity Church Central London  
info@trinitychurchcl.org

## **Senior Leader**

Malcolm Riley  
malcolm@trinitychurchcl.org

## **Safeguarding Lead**

Natalie Morgan  
natalie@trinitychurchcl.org

## **Safeguarding Trustee**

Shelby Colledge  
shelby.colledge@gmail.com

## **Charity Number**

1160094

## **Charity Regulator**

The Charity Commission for England and Wales

## **Insurance Company**

Ansvar Insurance

The following is a brief description of our organisation and the type of work/activities we undertake with children and adults with care and support needs:

Trinity Church Central London is an evangelical non-denominational church in central London. We lead weekly public worship services involving Bible teaching, musical worship, prayer, hospitality, and children's Sunday school classes and creche. Outside of Sundays we hold events and classes, both in person and online.

## **Section 2: Governance and leadership**

### **Our commitment**

As a Leadership we recognise the need to provide a safe and caring environment for children, young people, and adults. We acknowledge that children, young people, and adults can be the victims of physical, sexual, and emotional abuse, and neglect. We accept the UN Universal Declaration of Human Rights and the International Covenant of Human Rights, which states that everyone is entitled to “all the rights and freedoms set forth therein, without distinction of any kind, such as race, colour, sex, language, religion, political or other opinion, national or social origin, property, birth or other status”. We also concur with the Convention on the Rights of the Child which states that children should be able to develop their full potential, free from hunger and want, neglect and abuse. They have a right to be protected from “all forms of physical or mental violence, injury or abuse, neglect or negligent treatment or exploitation, including sexual abuse, while in the care of parent(s), legal guardian(s), or any other person who has care of the child.” As a Leadership we have therefore adopted the procedures set out in this safeguarding policy in accordance with statutory guidance. We are committed to build constructive links with statutory and voluntary agencies involved in safeguarding.

Our leadership safeguarding statement can be found in Appendix 1.

The policy and any attached practice guidelines are based on the ten safeguarding standards published by Thirtyone:eight.

### **Governance**

Trinity Church Central London’s board of trustees is appointed to have independent authority and legal responsibility. This includes having a critical role in decision making and compliance as well as setting the values, standards and behaviours of the organisation.

The standards and behaviours may be referred to as the culture of the organisation or “the way we do things around here”. Culture can be shaped in both negative and positive ways.

*“The culture of a charity goes beyond mere compliance with legal and regulatory demands. Charity governance is most effective when it provides assurances not just that legal requirements are met, but that the behaviour of people working for the charity, and those who come into contact with it, is proper and ethical. Culture, alongside good governance, can be pivotal to whether a charity achieves its stated object”*  
(ICSA The Governance Institute, 2017).

The board of trustees will have overarching responsibility for safeguarding within the organisation, including referring to the relevant charity regulator. The Charity Commission for England and Wales requires charities to report serious incidents. The responsibility for reporting such incidents rests with the board of trustees, and must be made promptly.

The following Safeguarding Policy and Statement aims to not only meet the requirements of ensuring a safe environment for those accessing activities in our organisation but to also build an open culture where:

- those who lead do so by example and are committed to the safeguarding of all
- those that work or volunteer are safely recruited and trained for their roles
- there are accountability structures with codes of conduct
- the values of the organisation are embedded in its day-to-day actions and behaviours of its people
- there is open communication

## Section 3: Prevention

### Understanding abuse and neglect

Defining child abuse or abuse against an adult is a difficult and complex issue. A person may abuse by inflicting harm or failing to prevent harm. Children and adults with care and support needs may be abused within a family, an institution or a community setting. Very often the abuser is known or in a trusted relationship with the child or adult.

For the purposes of this policy, a child will be defined as someone under 18 years old. An adult at risk of harm will be defined in this policy as any person aged 18 or older who has care or support needs, is experiencing / at risk of abuse or neglect, or is unable to protect themselves because of their care and support needs.

To safeguard those in our organisation we adhere to the UN Convention on the Rights of the Child and have as our starting point as a definition of abuse, Article 19:

*1. States Parties shall take all appropriate legislative, administrative, social and educational measures to protect the child from all forms of physical or mental violence, injury or abuse, neglect or negligent treatment, maltreatment or exploitation, including sexual abuse, while in the care of parent(s), legal guardian(s) or any other person who has the care of the child.*

*2. Such protective measures should, as appropriate, include effective procedures for the establishment of social programmes to provide necessary support for the child and for those who have the care of the child, as well as for other forms of prevention and for identification, reporting, referral, investigation, treatment and follow-up of instances of child maltreatment described heretofore, and, as appropriate, for judicial involvement.*

Also, for adults the UN Universal Declaration of Human Rights with particular reference to Article 5:

*No one shall be subjected to torture or to cruel, inhuman or degrading treatment or punishment.*

This policy is in line with the following legislation:

- The Children Act (1989 & 2004)
- Working Together to Safeguard Children (2023)
- The Care Act (2014)
- Safeguarding Vulnerable Groups Act (2006)
- Mental Capacity Act (2005)

Detailed definitions, and signs and indicators of abuse, as well as how to respond to a disclosure of abuse, are included here in our policy. Please see Appendix 2.

### **Positions of trust**

All adults working with children, young people and vulnerable adults are in a position of trust. All those in positions of trust need to understand the power this can give them over those they care for and the responsibility they have because of this relationship.

It is vital that all workers ensure they do not, even unknowingly, use their position of power and authority inappropriately. They should always maintain professional boundaries and avoid behaviour which could be reasonably misinterpreted.

As of April 2022, it is illegal in England and Wales and Northern Ireland for those in Positions of Trust in a faith setting to engage in sexual activity with a 16 or 17 year old under their care or supervision.

### **Safer recruitment**

The safeguarding leadership will ensure all workers will be appointed, trained, supported, and supervised in accordance with government guidance on safe recruitment. This includes ensuring that:

- There is a written job description / person specification for the post
- Those applying have completed an application form
- Those short listed have been interviewed
- Safeguarding has been discussed at interview
- Written references have been obtained, and followed up where appropriate

- A self-declaration form and the relevant Disclosure and Barring Service (DBS) has been completed where necessary (we will comply with Code of Practice requirements concerning the fair treatment of applicants and the handling of information)
- Qualifications where relevant have been verified
- A suitable training programme and induction is provided for the successful applicant
- The applicant has completed a probationary period
- The applicant has been given a copy of the organisation's safeguarding policy and knows how to report concerns

### **Safeguarding training**

The safeguarding leadership is committed to on-going safeguarding training and development opportunities for all workers, developing a culture of awareness of safeguarding issues to help protect everyone. All our workers will receive induction training and undertake recognised safeguarding training on a regular basis.

The church will provide or facilitate all staff/volunteers undertaking basic safeguarding training which will be renewed every three years.

The church will provide or facilitate the Safeguarding Lead undertaking advance safeguarding training which will be renewed every two years. Where possible, the safeguarding leadership will provide or facilitate additional training for the requirements of the role.

The church will provide or facilitate specialist safeguarding training for the board of trustees which will be renewed every three years.

The church will also ensure that children and adults with care and support needs are provided with information on where to get help and advice in relation to abuse, discrimination, bullying, or any other matter where they have a concern.

### **Practice Guidelines**

As an organisation working with children, young people, and adults with care and support needs we wish to operate and promote good working practice. This will enable workers to run activities safely, develop good

relationships, and minimise the risk of potential harm or abuse and false or unfounded accusations.

We have specific good practice guidelines for every activity we are involved in, which are laid out in the code of conduct (see section below) and also communicated to staff and volunteers during training sessions.

For some activities you will need specific forms, such as consent forms, risk assessments, and the incident form. The relevant forms can be obtained from the Safeguarding Lead.

We follow the guidance of thirtyone:eight, when it comes to ratios for group activities with children. The suggested ratios can be found in appendix 5.

### **Management of workers – codes of conduct**

As a Leadership we are committed to supporting all workers and volunteers and ensuring they receive support and supervision. All workers and volunteers have been issued with a code of conduct for supporting children, young people, and adults with care and support needs, and will be given clear expectations about what is expected of them both within their role and outside of their role. They will also receive further training as necessary.

The code of conduct can be found in appendix 5.

## **Section 4: Partnership working**

The diversity of organisations and settings means there can be great variation in practice when it comes to safeguarding children, young people, and adults with care and support needs. This can be because of cultural tradition, belief, and religious practice or understanding, for example, of what constitutes abuse.

We therefore have clear guidelines with regards to our expectations of those with whom we work in partnership, whether in the UK or not. We will discuss with all partners our safeguarding expectations and agree on a partnership agreement for safeguarding. We will also request a copy of any partner organisation's safeguarding policy and confirmation that workers are safely recruited.

We believe good communication is essential in promoting safeguarding, both to those we wish to protect, to everyone involved in working with children and adults with care and support needs and to all those with whom we work in partnership. This safeguarding policy is just one means of promoting safeguarding.

## Section 5: Responding to concerns

### Responding to allegations of abuse

Under no circumstances should a worker or volunteer carry out their own investigation into an allegation or suspicion of abuse. The worker or volunteer should make a report of the concern through the cause for concern form, as well as reporting verbally to the Safeguarding Lead:

Name: **Natalie Morgan** (hereafter the "Safeguarding Lead")

Tel: 07973699094

Email: natalie@trinitychurchcl.org

The above is nominated by the Leadership to act on their behalf in dealing with the disclosure, allegation or concern, including referring the matter on to the statutory authorities.

In the absence of the Safeguarding Lead, or if the concerns in any way involve the Safeguarding Lead, then the report should be made in the first instance to:

Name: **Shelby Colledge** (hereafter the "Safeguarding Trustee")

Tel: 07534691495

Email: shelby.colledge@gmail.com

The worker or volunteer can also contact Thirtyone:eight to get further advice if required:

Tel: 0303 003 1111 (select option 2)

The worker or volunteer should record the disclosure, allegation, or concern onto the cause for concern form and share this with the Safeguarding Lead, or Safeguarding Trustee as soon as possible. Please see a link to the cause for concern form in appendix 3.

The Safeguarding Lead may first ring the Thirtyone:eight helpline for advice. Based on the concern, they may then contact the relevant statutory services, such as Children's Social Care, Police, or the Charity Commission for England and Wales.

The Safeguarding Lead may need to inform others depending on the circumstances and/or nature of the concern, such as:

- Chair of Trustees or trustee responsible for safeguarding who may need to liaise with the insurance company or the charity regulator.
- Local Authority Designated Officer – LADO

Concerns must not be discussed with anyone other than those nominated above. A written record of the concerns should be made in accordance with these procedures and kept in a secure place.

Whilst disclosures, allegations or concerns of abuse will normally be reported to the Safeguarding Lead, the absence of the Safeguarding Lead should not delay referral to the statutory services, the police, or taking advice from Thirtyone:eight.

The Leadership will support the Safeguarding Lead in their role and accept that any information they may have in their possession will be shared in a strictly limited way on a need-to-know basis.

It is, of course, the right of any individual as a citizen to make a direct referral to the safeguarding agencies or seek advice from Thirtyone:eight, although the Leadership hope that members of the organisation will use this procedure. If, however, the individual with the concern feels that the Safeguarding Lead has not responded appropriately, or where they have a disagreement with the Safeguarding Lead as to the appropriateness of a referral they are free to contact an outside agency directly. We hope by making this statement that the Leadership demonstrates its commitment to effective safeguarding and the protection of all those who are vulnerable.

The role of the safeguarding Lead is to collate and clarify the precise details of the allegation or suspicion and pass this information on to statutory agencies who have a legal duty to investigate.

## **Detailed procedures where there is a concern about a child**

### **Allegations of physical injury, neglect or emotional abuse**

If a child has a physical injury, a symptom of neglect or where there are concerns about emotional abuse, the Safeguarding Lead will:

- If the child requires immediate medical attention, contact the relevant medical services, informing the Doctor of any concerns.
- Contact Children's Social Care (or Thirtyone:eight) for advice in cases of deliberate injury, if concerned about a child's safety, or if a child is afraid to return home.
- If the disclosure, allegation or concern is directly about the parents, then do not tell the parents or carers unless advised to do so, having contacted Children's Social Care
- For lower-level concerns, (e.g. poor parenting), encourage parent/carer to seek help, but not if this places the child at risk of harm.
- Where the parent/carer is unwilling to seek help, offer to accompany them. In cases of real concern, if they still fail to act, contact Children's Social Care directly for advice.
- Seek and follow advice given by Thirtyone:eight (who will confirm their advice in writing) if unsure whether to refer a case to Children's Social Care

### **Allegations of sexual abuse**

In the event of allegations or concerns of sexual abuse, the Safeguarding Lead will:

- Contact the Children's Social Care
- Depending on the circumstances, they will need to consider whether it is appropriate to speak to the parents of the child. If they are not sure about this, then they will contact Thirtyone:eight.
- Seek and follow the advice given by Thirtyone:eight if for any reason they are unsure whether to contact Children's Social Care.

### **Detailed procedures where there is a concern about an adult at risk**

Concerns or allegations of abuse or harm including: physical, sexual, organisational, financial, discriminatory, neglect, self-neglect, forced marriage, modern slavery, domestic abuse.

If there is concern about any of the above, Safeguarding Lead will:

- If the adult is in immediate danger or has sustained a serious injury contact the Emergency Services on 999, informing them of any suspicions.
- Contact Adult Social Care who will be able to advise whether this reaches the safeguarding threshold and actions required. Alternatively, Thirtyone:eight can be contacted for advice.

### **Detailed procedures where there is a concern regarding spiritual abuse**

The Safeguarding Lead will:

- Identify support services for the adult i.e., counselling or other pastoral support
- Contact Thirtyone:eight and in discussion with them will consider appropriate action with regards to the scale of the concern.

### **Allegations of abuse against a person who works with children/young people**

If an accusation is made against a worker (whether a volunteer or paid member of staff) whilst following the procedure outlined above, the Safeguarding Lead, will:

- Make a referral to the Local Authority Designated Officer (LADO), whose function is to handle all allegations against adults who work with children and young people whether in a paid or voluntary capacity.
- Make a referral to the relevant Disclosure and Barring Service (DBS) for consideration of the person being placed on the barred list for working with children or adults with care and support needs. This decision should be informed by the LADO if they are involved.
- Share information about the concern with the police.

### **Allegations of abuse against a person who works with adults with care and support needs**

The safeguarding Lead will:

- Liaise with Adult Social Care to establish whether this can be investigated under their safeguarding processes.

- Make a referral to the relevant Disclosure and Barring Service (DBS) following the advice of Adult Social Services.
- Share information about the concern with the police.

The legislation across all four UK nations (The Care Act 2014, Adult Support and Protection (Scotland) Act 2007, Adult Safeguarding: Prevention and Protection in Partnership key documents 2015 (Northern Ireland) and Social Services and Wellbeing (Wales) Act 2014) places the duty upon Adult Social Care to investigate situations of harm to adults with care and support needs. This may result in a range of options including action against the person or organisation causing the harm, increasing the support for the carers or no further action if the 'victim' chooses for no further action and they have the capacity to communicate their decision. However, this is a decision for Adult Social Care to decide, not the organisation.

### **Allegations of non-recent sexual abuse from an adult:**

If an accusation is made of non-recent sexual abuse from a child, the procedure in relation to sexual abuse will be followed (please see above).

If an accusation is made of non-recent sexual abuse from an adult, the Safeguarding Lead will:

- Give the adult the option to report this to the Police. If the adult does not wish to report this to the police, then the Safeguarding Lead can pass on the information relating to the alleged perpetrator, however, must not share details of the survivor.
- If the alleged perpetrator is in a role working or volunteering with children or young people, make a referral to the LADO, whose function is to handle all allegations against adults who work with children and young people whether in a paid or voluntary capacity.
- If the alleged perpetrator is in a role working with adults with care and support needs, liaise with Adult Social Care to establish whether this can be investigated under their safeguarding processes.
- If the alleged perpetrator is in a role within your organisation, contact Thirtyone:eight and in discussion with them will consider appropriate action with regards to the scale of the concern.

## **Section 6: Wellbeing Support and Pastoral Care**

### **Supporting those affected by abuse**

The Leadership is committed to offering wellbeing support/pastoral care, working with statutory agencies as appropriate, and support to all those who have been affected by abuse who have contact with or are part of the organisation.

Please see below the details for the individual responsible for wellbeing support/pastoral care:

Name: Malcolm Riley

Tel: 07929208079

Email: malcolm@trinitychurchcl.org

### **Working with those who may pose a risk**

When someone attending the organisation is known to pose a potential risk to children, or adults with care and support needs; the Leadership will supervise the individual concerned and offer wellbeing support/pastoral care, but in its safeguarding commitment to the protection of children and adults with care and support needs, set boundaries for that person, which they will be expected to keep. These boundaries will be based on a risk assessment and through consultation with appropriate external parties.

# Adoption of the policy

This policy has been agreed by the trustees and will be reviewed annually.

## Signed

<b>Name</b>	<b>Position</b>	<b>Signature</b>
Malcolm Riley	Senior Pastor and Trustee	<i>Malcolm Riley</i>
Shelby Colledge	Safeguarding Trustee	<i>Shelby R Colledge</i>
Daniel Bianchi	Trustee	<i>Daniel Bianchi</i>
Natalie Morgan	Safeguarding Lead	<i>Natalie Morgan</i>

# Appendices

## Appendix 1: Leadership Safeguarding Statement

This statement was agreed by the trustees of Trinity Church Central London Trinity Church Central London is committed to the safeguarding of children and adults with care and support needs and ensuring their well-being.

- We recognise that we all have a responsibility to help prevent harm or abuse to children and adults with care and support needs in all their recognised forms.
- We recognise that the personal dignity and rights of adults and children and will ensure all our policies and procedures will reflect this.
- We believe all people should enjoy and have access to every aspect of the life of the organisation.
- We undertake to exercise proper care in the appointment and selection of those who will work with children and adults with care and support needs.
- We believe every child and adult should be valued, safe, and happy. We want to make sure that all those we have contact with know this and are empowered to tell us if they are experiencing significant harm.

We are committed to:

1. Following J330 Network and specialist guidelines in relation to safeguarding children and adults and will ensure that as an organisation all workers will work within the agreed procedure of our safeguarding policy.
2. Implementing the requirements of all relevant legislation including, but not limited to; Working Together to Safeguard Children 2023, the Disability Discrimination Acts 1995 and 2005, Equality Act 2010 and referring concerns about adults with care and support needs to the local authority under the Care Act 2014.
3. Supporting, resourcing, and training those who undertake this work.
4. Ensuring that we are keeping up to date with national and local developments relating to safeguarding.

5. Ensuring that everyone agrees to abide by these recommendations and the guidelines established by this organisation.
6. Supporting all in the organisation affected by abuse.

We recognise:

- Children’s Social Care has lead responsibility for investigating all allegations or suspicions of abuse where there are concerns about a child. Adult Social Care has lead responsibility for investigating all allegations or suspicions of abuse where there are concerns about an adult with care and support needs.
- Where an allegation suggests that a criminal offence may have been committed then the police should be contacted as a matter of urgency.
- Safeguarding is everyone’s responsibility.

We will review this statement and our policy annually.

If you have any concerns for a child or adult, then speak to one of the following who have been approved as safeguarding Leads for this organisation.

**Natalie Morgan** - Safeguarding Lead  
**Shelby Colledge** - Safeguarding Trustee

A copy of this organisation’s policy can be seen at:  
[trinitychurchcl.org/policies](http://trinitychurchcl.org/policies)

**Signed**

Name	Position	Signature
Malcolm Riley	Senior Pastor and Trustee	<i>Malcolm Riley</i>
Shelby Colledge	Safeguarding Trustee	<i>Shelby R Colledge</i>
Daniel Bianchi	Trustee	<i>Daniel Bianchi</i>

## **Appendix 2: Abuse - Definitions and Indicators**

### **Definitions of abuse**

Abuse and harm refer to actions, or lack of action, which cause harm or distress to a person, or violate their human or civil rights. Abuse always involves the misuse of power. It can be perpetrated by anyone, including those who are close to a person or those who have no previous connection to them. Harm includes any behaviour that is harmful to someone's body, mind, or rights, including things the person does to themselves.

Types of abuse include but are not limited to:

#### Physical abuse

Harm caused to somebody's body.

#### Sexual abuse

Any behaviour perceived to be of a sexual nature which is unwanted or takes place without consent or understanding.

#### Emotional / psychological abuse

A pattern of behavior in which someone insults, humiliates, and / or generally instills fear in an individual in a way that functions to control them. The individual's reality may become distorted as they internalise the abuse as their own failings.

#### Neglect

The failure to meet a person's basic physical or emotional needs which is likely to have a serious negative impact on their health or development.

#### Financial abuse

Misuse of a person's money, property, benefits, or other assets.

#### Spiritual abuse

Coercion and control of a person by another in a spiritual context. A type of psychological abuse that happens in religious settings.

## Signs and indicators of abuse

### Physical harm and abuse:

- visible injuries and bruising.
- unexplained cuts, marks or scars.
- loss of hair in clumps
- injuries that don't match the explanation given.
- getting injured often
- unexplained falls
- subdued or changed behaviour
- changes in weight, being excessively under or overweight or malnourished.
- failing to get medical treatment or changing doctors often.

### Emotional harm and abuse:

- low self-esteem
- attachment issues
- depression
- self-harm
- eating disorders
- signs of distress, tearfulness or anger
- reluctance to be alone with a particular person
- seeming detached from others
- fear of making mistakes
- difficulty controlling strong emotions

### Neglect:

- lower than expected level of personal hygiene e.g. appearing smelly or dirty
- living in an unsuitable home environment e.g. having no heating
- inappropriate or inadequate clothing
- being hungry or showing signs of malnutrition
- having frequent and untreated medical issues or an accumulation of untaken medication.
- body issues such as sores, skin complaints, poor muscle tone or prominent joints.
- poor language or social skills
- being left alone for a long time
- being withdrawn, depressed or anxious
- tiredness or finding it hard to concentrate or take part in activities

- self-soothing behaviours such as drug or alcohol misuse and self-harm.
- poor school attendance or performance

Sexual harm and abuse:

- physical injuries and bruising, particularly to the thighs, buttocks, upper arms and neck.
- bleeding, pain or itching in the genital area or when walking or sitting.
- sexually transmitted diseases or infections.
- pregnancy in a woman who is unable to consent to sex.
- uncharacteristic or age-inappropriate use of sexual language or significant changes in sexual behaviour or attitude.

Self-harming:

- poor concentration, withdrawal, sleep disturbance.
- excessive fear/apprehension of, or withdrawal from relationships, or being alone with a particular person.

## Appendix 3: Cause For Concern Form

Section 5 of this Safeguarding Policy lists details of how and when to use the cause for concern form.

Please find a link below to Trinity Church Central London's Cause for Concern form.

[TCCL Cause For Concern Form](#)

## **Appendix 4: Further Policies**

### **Complaints Policy**

Trinity Church Central London's Complaints Policy can be found here:

[TCCL Complaints Policy](#)

### **Equal Opportunities Policy**

Trinity Church Central London's Equal Opportunities Policy can be found here:

[TCCL Equal Opportunities Policy](#)

### **Whistleblowing Policy**

Trinity Church Central London's Whistleblowing Policy can be found here:

[TCCL Whistleblowing Policy](#)

### **Anti-bullying Policy**

Trinity Church Central London's Anti-bullying Policy can be found here:

[TCCL Anti-bullying Policy](#)

### **Handling of DBS Certificate Information Policy**

Trinity Church Central London's Handling of DBS Certificate Information Policy can be found here:

[TCCL Handling of DBS Certificate Information Policy](#)

## Appendix 5: Practice Guidelines

### Code of Conduct

Trinity Church Central London's Code of Conduct can be found here:

[TCCL Code of Conduct](#)

### Ratios

Trinity Church Central London follows these ratios as suggested by Thirtyone:eight.

Age of children	Ratio required
0-2 years old	1 adult to 3 children
2-3 years old	1 adult to 4 children
4-8 years old	1 adult to 6 children
9-12 years old	1 adult to 8 children
13-18 years old	1 adult to 10 children

### Practical Guidelines for volunteers


Trinity Church Central London's Children's Ministry Safeguarding Handbook can be found here:

[TCCL Children's Ministry Safeguarding Handbook](#)

This handbook is specifically designed to help guide people volunteering on the children's team on Sunday mornings and at other church events. It contains more practical guidelines for childcare and safeguarding, along with points of contacts and procedures for any safeguarding concerns that may arise.

## Appendix 6: Flowcharts For Action

The following flowcharts provide an overview of action to be taken when concerned about the welfare of a child or an adult at risk, and for online safety.

 [Flowchart for Action - Children.pdf](#)

 [Flowchart for Action - Adults at Risk.pdf](#)

 [Flowchart for Action - Online Safety.pdf](#)

# Audit trail

## Details

FILE NAME TCCL Safeguarding Policy 2026 - 26/02/2026, 10:30

STATUS ● Signed

STATUS TIMESTAMP 2026/03/02  
10:55:15 UTC

## Activity



natalie@trinitychurchcl.org **sent** a signature request to:

- Malcolm Riley (malcolm@trinitychurchcl.org)
- Natalie Morgan (natalie@trinitychurchcl.org)
- Daniel Bianchi (danielnbianchi@gmail.com)
- Shelby R Colledge (shelbycolledge@gmail.com)

2026/02/26  
10:30:40 UTC



**Signed** by Malcolm Riley (malcolm@trinitychurchcl.org)

2026/03/02  
10:55:15 UTC



**Signed** by Shelby R Colledge (shelbycolledge@gmail.com)

2026/02/26  
13:19:42 UTC



**Signed** by Natalie Morgan (natalie@trinitychurchcl.org)

2026/02/26  
12:22:49 UTC



**Signed** by Daniel Bianchi (danielnbianchi@gmail.com)

2026/02/26  
21:39:49 UTC



This document has been signed by all signers and is **complete**

2026/03/02  
10:55:15 UTC

The email address indicated above for each signer may be associated with a Google Account, and may either be the primary email address or secondary email address associated with that account.